ARCHITECTURAL APPLICATION GUIDELINES:

1. **ONLY** current architectural applications forms will be accepted. Old Waterside forms will not be reviewed (current applications can be obtained from the community online portal or by emailing waterside@artemislifestyles.com).

2. Each architectural change (landscaping, pool, pergola, etc.) must be on a separate architectural application.

3. ALL architectural applications require a **site survey copy**, clearly marked (in ink or marker) where on the property the change(s) will be made.

4. A complete description of the proposed change is to be listed on the first page of the architectural application.

5. Every architectural change that requires permits/approval from the City of Winter Garden, **MUST** be submitted to the ACC Committee exactly and completely as what is required to be submitted to the City of Winter Garden.

6. A complete application **MUST** be received on or before the deadline, in order to be reviewed in the current months meeting. Please note that Phase 1 and Master HOA deadlines are different days as the meetings are also held on different days. Refer to the ACC deadline and meeting schedule.

Architectural Application Requirements

- **Landscaping** – Color pictures of the types of plantings to be installed as well as pictures of any that may be removed (with reason for proposed removal). Landscaping placement is to be marked and labeled on site survey.

- **Lighting** – Brightness output from proposed lights is to be listed on application.

- **Docks** - All materials and colors being used must be listed, color pictures or computer-generated drawings and an impervious calculation survey must be included with application.

- **Pavers** – Dimensions must be listed on site survey and an impervious calculation survey (calculates the amount of water drainage on the Lot) must be included with application.

- **Pool** – All materials and colors being used must be listed, color pictures or computer-generated drawings and an impervious calculation survey must be included with application.

- **Structure additions** – Dimensions, materials, colors must be listed, and color pictures or computer-generated drawings of proposed structure must be included.

- **Fences** - Dimensions, proposed location of installation, materials, colors must be listed, and color pictures or computer-generated drawings of proposed structure must be included.